

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held at Great Canfield Village Hall on Monday 10th June 2024

Present: Cllrs Harry Anderson, Ginny Barlow (chair), Michael Knight, Magnus Mildwater, Richard Stratton, and the Clerk Allison Ward

District Cllr Geof Driscoll (leaving after agenda item 5)

1 resident

1. **APOLOGIES FOR ABSENCE** were received from Cllr Kier Donald (unwell) and Cllr Jenny Jewell (holiday), these were accepted by the meeting.
2. **DECLARATION OF INTERESTS FOR THIS MEETING** – None.
3. **PUBLIC FORUM** – Nothing to report.
4. The **MINUTES OF THE ANNUAL PARISH COUNCIL MEETING** of 13th May 2024 were proposed as a correct record by Cllr Anderson, seconded by Cllr Stratton with all in agreement.

5. COUNTY AND DISTRICT CLLRS REPORT

County Cllr Susan Barker and District Cllr Neil Reeve sent apologies to the meeting.

District Cllr Geof Driscoll reported that due to the elections the Local Plan timetable has been delayed by two weeks. Papers for the first meeting of the Local Plan Panel will be published on 5th July, this meeting will be followed by a cabinet meeting on 18th July and an extraordinary council meeting on 30th July. Assuming the Plan is approved for publication there will be an 8-week consultation starting 8th August.

District Cllr Geof Driscoll leaves the meeting.

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

District Cllr Reeve has confirmed a requirement to test the local water sources around Crumps Farm and asked for any sample testing the parish council had. Cllrs confirmed previous samples taken were unreliable, the clerk confirmed the statement received from a resident on their observations had already been forwarded.

Due to the general election there has been no further progress with Kemi Badenoch MP on either Crumps Farm or the byway issues. Given the parliamentary boundary changes for Great Canfield, it will be necessary to re-engage post 4th July with whoever is the new Harlow MP.

Essex County Council has notified of a road closure for three days commencing 18th June between Fitzjohns Lane and Hellmans Cross, required by Affinity Water.

The parish beacon was lit at the cricket pitch on Thursday 6th June at 9.15pm to mark the 80th anniversary of the D-Day landings, the parish council records its thanks to the cricket club for their support. Cllr Barlow and Cllr Knight read the tribute and parish councillors were joined by residents.

7. PLANNING

7.1. Applications for decision

Application No	UTT/24/1346/HHF
Location	Keepers Barn Bullocks Lane
Development	Single storey side extension to create an entrance porch with pitched roof

Cllr Barlow proposed no objection, this was seconded by Cllr Knight with all in agreement.

Signed
 Cllr Ginny Barlow, Chair

The following application is made under permitted development.

Application No	UTT/24/1341/PAQ3
Location	Hermits Barn Cuckoo Lane
Development	Prior Notification of change of use of agricultural building to 1 no. dwelling

Cllrs commented on a previous identical application when they asked Uttlesford to verify the agricultural holding relating to the building. As the applicant had not provided this the permitted development was refused. In this second application Cllrs noted the applicant's evidence to demonstrate the buildings historic agricultural use.

The following application is in the parish of Takeley, it borders Great Canfield at Hope End and is between the Flich Way and Dunmow Road. Takeley Parish Council has called in this application if it is recommended for approval.

Application No	UTT/24/1198/OP
Location	Land to the South of Smiths Green Dunmow Road
Development	Outline planning permission with all matters reserved except access for up to 15 no. dwellings.

Cllrs noted the previous dismissed appeal for this site in 2019 and were of the view the reasons for this refusal remain, closing the gap between Takeley and Little Canfield, urbanisation to the detriment of the existing open and verdant character.

Cllrs noted the 15 dwellings were all proposed as social housing and whilst in favour of ensuring there is suitable housing there were concerns with the second half of the site which remains vacant and does not form part of this application, and with the encroachment onto the Flich Way. Cllrs disputed the applicant's comments on strong transport networks and were of the view residents would be reliant on cars for most services.

Cllr Barlow proposed objection to this application as noted above, this was seconded by Cllr Mildwater with all in agreement. Cllrs confirmed they would be willing to speak at the planning committee meeting, Clerk to update Takeley parish council.

7.2. Decisions for information only

Application No	UTT/23/3023/FUL
Location	Beresfords, Canfield Road
Development	2no. detached one and a half storey four bed dwellings, each with a detached carport
Decisions	Refused

7.3. The meeting received and noted the correspondence from Takeley Parish Council on the Local Plan Countryside Protection Zone paper which was discussed at the Uttlesford Local Plan meeting on 8th May and circulated to this parish council.

7.4. The meeting noted Uttlesford's response confirming the evidence to correct street names in Great Canfield to those historically used was not sufficient to process the request. Cllrs did not accept this response and supported residents view that the historic local names should not be lost. The clerk will contact District Cllrs for assistance.

8. REPRESENTATIVES REPORTS

8.1. Footpaths, Byways, Bridleways and Greens – Nothing to report.

8.2. Highways/Road Safety

8.2.1. Cllr Anderson proposed the parish council does not take part in the winter salt scheme given there are no footpaths and very few areas this applies to, this was seconded by Cllr Knight with all in agreement.

8.2.2. Cllrs noted the possibility of a blocked culvert at Church End, however this is not flooding the highway.

8.3. Crime Prevention/Neighbourhood Watch

Signed
Cllr Ginny Barlow, Chair

The parish council agreed to the purchase of small wildlife cameras to monitor known fly tipping spots, further details are pending on the exact items, Cllr Anderson to circulate proposals for agreement.

8.4. Tree Warden – Nothing to report.

9. PARISH COUNCIL PROJECT UPDATES

Cllr Barlow and Cllr Knight to arrange a meeting with the cricket club to discuss future options.

10. VILLAGE HALL REPORT

10.1. The village hall committee suggested the works to the hall/cottage party wall are scheduled to start in July/August, dates will be confirmed shortly. The hall will be unavailable for 6/8-week period.

10.2. The clerk confirmed a grant application had been made to Canfield Community Trust for £425 to cover the costs of the storeroom racking.

10.3. The meeting confirmed the following direct debit payments made between meetings.

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Electricity	Direct Debit	£ 439.69

10.4. Cllr Stratton proposed the following payments relating to the village hall be made, this was seconded by Cllr Anderson with all in agreement.

<i>PAYMENT TO</i>	<i>VALUE</i>
Alison Clarke Cleaning – 14 th May and 4 th June	£ 60.00
Random Task – Racking for store cupboard	£ 425.00

10.5. The meeting noted the receipts for May 2024 of £530 from hall hire which includes £250 for 4th July elections and a £70 deposit for a future event.

11. GRANTS

Following receipt of an application, Cllr Barlow proposed a grant of £500 is made to Great Canfield Parochial Church Council to assist with the costs of maintaining the churchyard. This was seconded by Cllr Anderson with all in agreement.

12. FINANCE

12.1. Cllr Barlow proposed the following parish council payments, this was seconded by Cllr Knight with all in agreement.

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward – Parish Clerk May 2024	£ 219.74
Information Commissioners Office – Annual subscription	£ 40.00

12.2. The meeting noted receipts in May 2024 of £415.32, this being the VAT refund from 2023/24.

12.3. The clerk confirmed Barclays have lost the latest set of bank mandate forms to add signatories despite a confirmation message saying they had received, the issue has been escalated to determine how this can be resolved. The clerk confirmed the application for the CCLA savings account is pending set-up authorisation.

13. **ITEMS FOR THE NEXT AGENDA** – Nothing in addition.

14. **DATE OF NEXT MEETING** – Monday 8th July at 8pm in the village hall. .

15. **TIME AND CLOSE OF MEETING** 9.30pm

Signed
Cllr Ginny Barlow, Chair